PUCMM
OFICINA DE MOVILIDAD ESTUDIANTIL

FACTSHEET INTERNATIONAL EXCHANGE STUDENT

PUCMM

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1. CONTACT INFO

Pontificia Universidad Católica Madre y Maestra (PUCMM)

WEB: www.pucmm.edu.do
International students: internacional.pucmm.edu.do/estudiantes-internacionales/

- **Campus Santo Domingo**
  Av. Abraham Lincoln esquina Av. Simón Bolívar, Santo Domingo, D. N

- **Campus Santiago**
  Autopista Duarte, km 1 ½, Santiago de los Caballeros

INTERNATIONAL RELATIONS

- **Correo:** internacionales@pucmm.edu.do

STUDENT MOBILITY OFFICES

- **Campus Santo Domingo:** ome@pucmm.edu.do
- **Campus Santiago:** movilidadestudiantil@pucmm.edu.do

2. ACADEMIC INFORMATION

2.1. ACADEMIC TERMS

The university offers classes in three academic terms per year, with approximately 15 weeks of instruction each term:

- **TERM 1:** September – December
- **TERM 2:** January – April
- **TERM 3:** May – August

International students may choose any of these terms to complete their exchange program at our university.

2.2. IDIOMA DE CLASES

All classes are taught in **Spanish**. Students are required to have a minimum B2 level of Spanish to take classes with us. Proof of a standardized test is not required. However, a letter of Spanish proficiency issued by the student's home university will be required (if the student's primary language is other than Spanish).

2.3. ACADEMIC CREDIT SYSTEM

One (1) academic credit is equivalent to fifteen (15) hours of direct teacher instruction and support and thirty (30) hours of independent student work. Therefore, one academic credit is equivalent to 45 hours.

2.4. GRADES SYSTEM

The grade scale is from 0 to 4, according to the table shown below:

LETTER	VALUE	PERCENTAGE
A	4	90 - 100
B	3	80 - 89
C	2	70 - 79
D	1	60 - 69
F	0	59 or less

3. ACADEMIC OFFER

3.1. UNDERGRADUATE PROGRAMS OFFERED

To learn about the curriculum for each program, visit the academic offerings website and click on the program you're interested in. Then, look for "curriculum" or "program."

FACULTY	PROGRAM
SOCIAL SCIENCES, HUMANITIES AND ARTS	**Architecture**
	Social Communication • Corporate Communication • Audiovisual Communication and Film Arts
	Law
	Design and Interior Design
	Education
	Psychology
ECONOMIC AND ADMINISTRATIVE SCIENCES	**Business Administration** • Entrepreneurship • International Business
	Economics
	Gastronomy and Culinary Arts
	Financial Management and Auditing
	Hospitality and Tourism • Hotel Management • Event and Meeting Management
	Marketing • Strategic Intelligence • Digital Strategy
SCIENCE AND ENGINEERING	**Environmental Engineering**
	Computer Science Engineering
	Civil Engineering
	Electrical Engineering
	Mathematics and Data Science Engineering
	Industrial and Systems Engineering
	Mechanical Engineering
	Mechatronics Engineering
	Telematics Engineering
HEALTH SCIENCES	**Dentistry**
	Medicine
	Nutrition and Dietetics
	Physical Therapy

4. ACADEMIC CALENDAR

Find out the important general dates of the university in the academic calendar posted on the official website, here.

These dates differ from the exchange international student's admission process. Please refer to the 5.2 section on this document to know more about this.

5. NOMINATION AND ADMISSION

The home university must send an email to the Student Mobility Office (OME) of the campus where the interested student wishes to study during the academic period.

- Campus Santiago: movilidadestudiantil@pucmm.edu.do
- Campus Santo Domingo: ome@pucmm.edu.do

In this email, you must provide general information about the nominated student(s):

---- Model information ----

Student's full name	Student's email	Academic program	Partnership (bilateral agreement, university network…)	Home university	Term to be enrolled
María Alejandra Pérez Brito	m.perez@uni.edu.com	Mercadeo	Bilateral	Universidad Nacional de Mi País	septiembre – diciembre

5.1. GENERAL ADMISSION PROCESS

- The home university sends an email with the student's nomination information.
- The original documents (scanned) are received from the home institution via email.
- The documents are sent to the Admissions Department for evaluation and issuance of the admission letter.
- Once accepted, the Student Mobility Office (OME) shares the acceptance letter with the email address from which the nomination was received and with the student.
- After admission, the student is informed of the course selection process.

5.2. NOMINATION DEALINE

The dates listed below are deadlines for receiving nominations. However, it is recommended that each home university set its own internal deadlines to allow students sufficient time for any academic procedures at their university, as well as for visa applications.

- **September – December:** early June
- **January – April:** mid-October
- **May – August:** early March

It is recommended to check the specific deadline with the Student Mobility Office (OME), as it may vary each year.

5.3 ADMISSION DOCUMENTS

If the student comes from a university with which PUCMM has a specific, signed, and current agreement, or if their home university belongs to a university network to which both institutions subscribe, the following documents are required:

- Application form
- Birth certificate
- Copy of passport
- 2 x 2 photo (front view with a white background)
- Copy of high school diploma
- Updated academic transcript from the home university
- Official medical certificate *(medical statement indicating whether or not the student has any medical condition) – this can be obtained upon arrival at PUCMM at the Nursing Department for a fee of RD$500.00*
- Proof of Spanish language proficiency *(if the student's native language is not Spanish, a certificate from the home university is required indicating that the student has sufficient proficiency to take courses in Spanish throughout their stay)*
- Copy of international health insurance

NOTE: If the documents are not issued in Spanish, they must be translated into Spanish, including both the original document and the translation.

6. COURSES REGISTRATION

6.1. COURSES OFFER

Some degree programs offer all the courses listed in the curriculum throughout the year. However, some courses are only offered during specific academic periods. If you want to plan your courses in advance, we recommend that you review the courses listed in the curriculum of your chosen degree program according to the indicated periods:

- **September – December:** first period of each year *(e.g., Year 1, Period 1; Year 2, Period 1…)*
- **January – April:** second period of each year *(e.g., Year 1, Period 2; Year 2, Period 2…)*
- **May – August:** third period of each year (*e.g., Year 1, Period 3; Year 2, Period 3…)*

6.2. COURSES SELECTION

After being admitted, students are informed of the courses available for the academic term they will be attending. The estimated dates for when this course list is shared are indicated below.

- **September – December:** mid-July
- **January – April:** mid-November
- **May – August:** mid-March

Students are free to choose any course they wish, even if it is not in their degree program, provided they have the authorization of their home university.

6.3. ACADEMIC LOAD

- **Minimum credits:** 6 credits per academic period
- **Maximum credits:** 22 credits per academic period
- **Normal local course load:** 15 to 20 credits per academic period
- Although these minimum and maximum credits exist, students must verify with their home university whether there are any minimum prerequisites that must be completed at our university.
- Overlapping courses are not permitted (courses that have the same schedule, even if only by one hour).

7. ADDITIONAL INFORMATION

6.1 VISA

Each student is responsible for verifying whether they require a visa to remain in the country for at least four months (the duration of one academic term) or, if applicable, for the entire duration of their stay. If a visa is required, students must consult with the Dominican Republic Consulate in their country regarding the application process and necessary documents.

It is important for students to consult with the Consulate well in advance to learn about the required documents for submitting and applying for the visa. Once students receive their acceptance letter from our university, they must have everything ready and submit their application to the Consulate.

6.2 AVERAGE COST OF LIVING

The costs listed below are estimates. These will depend on the student's choices, especially regarding the type of accommodation and meal options. Costs are expressed in US dollars.

TO CONSIDER	AVERAGE MONTLY COST
Alojamiento	$ 350.00
Supermercado	$ 250.00
Transporte *(Uber)*	$ 3.00 *(por trayecto)*
Servicio telefónico	$ 20.00
Promedio comida rápida	$ 10.00 *(por comida)*
Promedio restaurante formal	$ 30.00 *(por comida)*
Actividades de diversión varias	$ 100.00
Tours para conocer lugares del país	$ 60.00 *(por tour)*

6.3 ACCOMMODATION

The university **does not have student residences**. However, we have a list of people who rent out rooms or entire units to students, but these are not university-affiliated residences. If you are interested in this, please let us know.

For finding available accommodation, we recommend booking through **Airbnb**, both for security reasons and because it is the best option for short stays (between 3 and 5 months). You can ask us about the options you see, and we can advise you.

Additionally, if you are interested in staying with a host family, please contact us to check availability.

6.4 Health insurance

Before arrival, students must present a copy of their **international health insurance policy** purchased in their home country, which must cover their entire stay in the Dominican Republic (from the day of their arrival in Santo Domingo until the date of their return to their country).

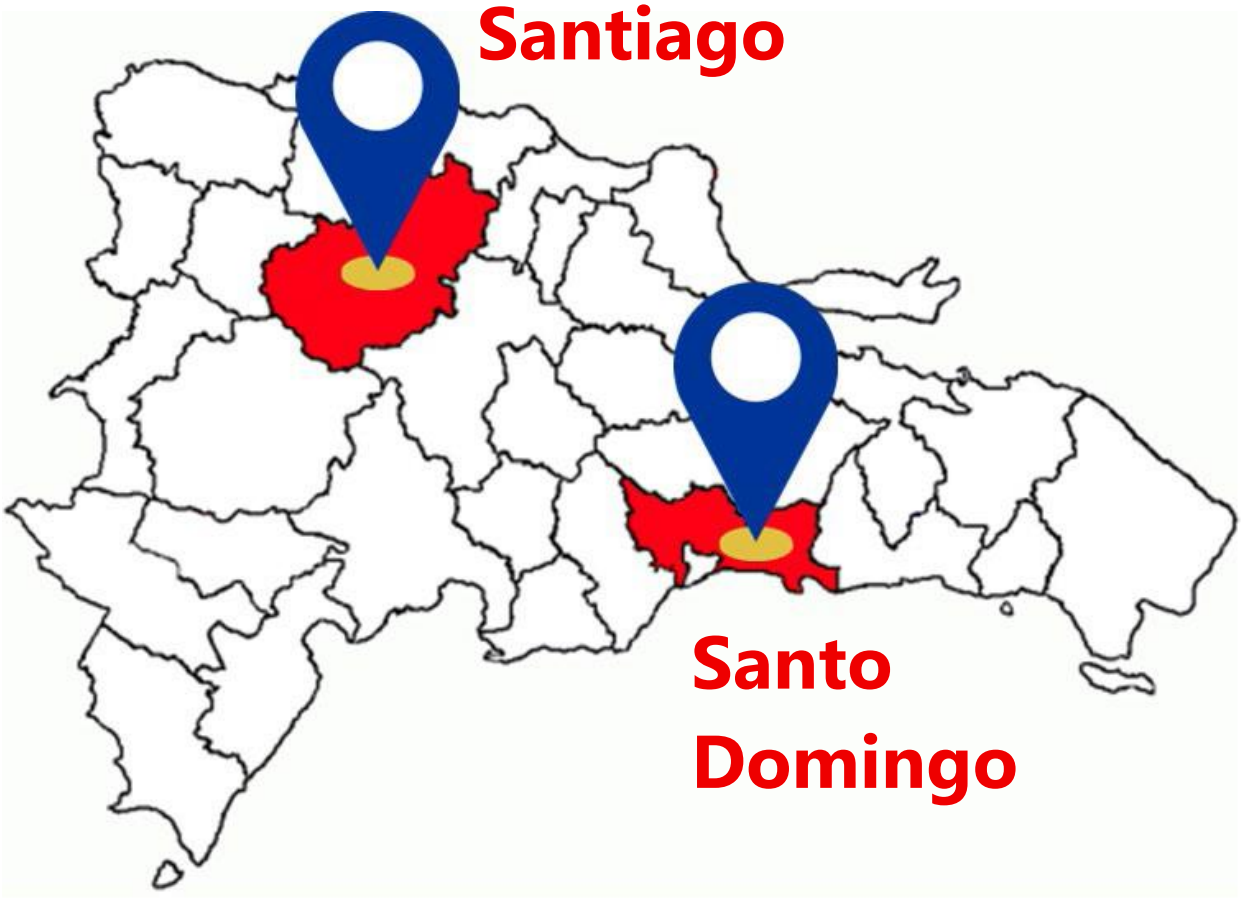
This insurance must include emergency services, outpatient care, hospitalization, and repatriation services, with direct credit at private clinics in the country. It is the student's responsibility to ensure they have coverage for health services in case of any emergency.

6.5 Buddy Program

We have this initiative designed to help international students adapt more easily to their new academic, social, and cultural life at our university and in our country.

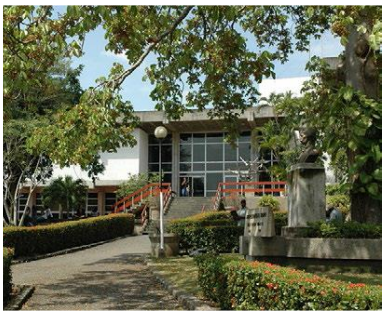
Each international student is assigned a "buddy," a local student who acts as a mentor, guide, and social support.

8. INFORMATION ABOUT THE CAMPUSES



8.1. CAMPUS: SANTIAGO (CSTI)

The PUCMM campus in Santiago is located on the Duarte Highway, at kilometer 1.5, in the city of Santiago de los Caballeros. Inaugurated on January 26, 1967, this campus is an icon of the city. It occupies an area of 950,000 square meters and constitutes a true ecological lung for the region and a beautiful garden that invites study and research. With this vision, architect Francisco Camarena guided the design of its buildings. This approach seeks to preserve the topography and original beauty of the landscape while simultaneously creating an environment conducive to the academic and spiritual development of students, professors, and other members of the University Community.



8.1.1. GENERAL INFO: SANTIAGO CITY

Located in the heart of the northern region of the Dominican Republic is the city of Santiago de los Caballeros, known as the "Heart City." As a province, Santiago is the second largest and most populous in the country.

Learn more about this city here.

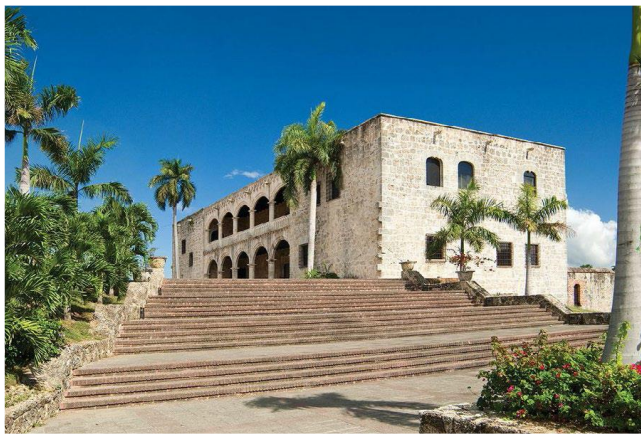
8.1.2. Santiago Campus Map (CSTI)

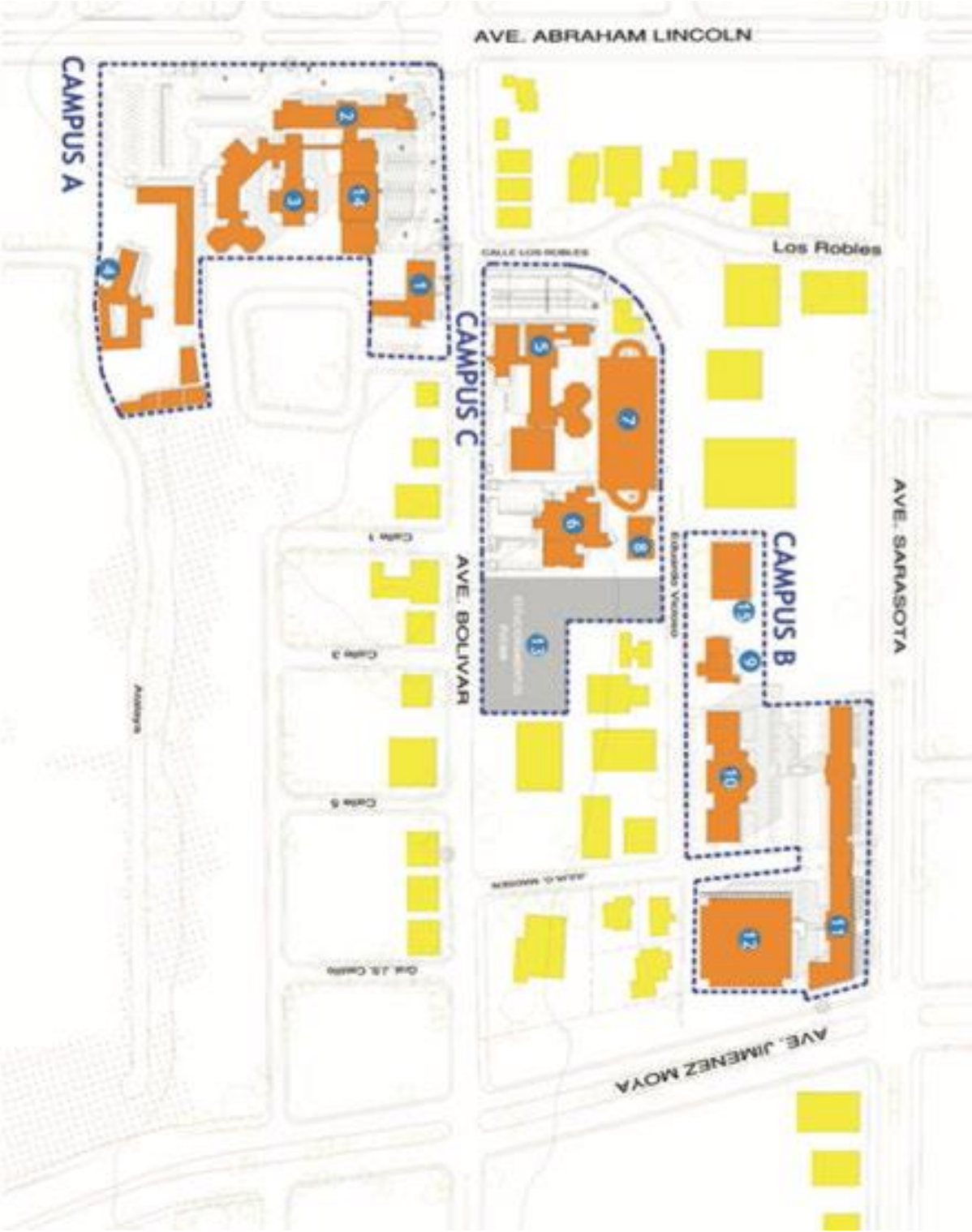
8.2. CAMPUS: SANTO DOMINGO (CSD)

The Santo Domingo Campus is located in the heart of Santo Domingo, the oldest city in the Americas. It comprises a complex of modern buildings situated around the perimeter of the former Pontifical Seminary of Santo Tomás de Aquino, an integral part of the campus. It began operations in Santo Domingo in 1981. The campus's central location makes it ideal for urban living.

8.2.1. GENERAL INFO: SANTO DOMINGO CITY

The city of Santo Domingo de Guzmán is the capital of the Dominican Republic and is located in the south of the island, on the Caribbean Sea. It contains the historic colonial center (Ciudad Colonial), which is the first city settlement in the Americas. It is the most populous city in the Caribbean region.



Learn more about this city here.

8.2.2. SANTO DOMINGO CAMPUS MAP (CSD)